

## **CONSTITUTION – SPEEN TENNIS CLUB**

### **Part 1 – GENERAL RULES**

1. **Name:** The name of the club is “Speen Tennis Club” (STC).
2. **Purpose:** The Club shall provide for tennis activities for its members and their guests. Its aim is to promote, improve, develop and support the interests of tennis.
3. **Committee:** The general management of the club shall be vested in a committee to be known as the Speen Tennis Club Committee (STCC) comprised as follows:
  - Chairman
  - Secretary
  - Membership Secretary
  - Treasurer
  - Village Hall Representative

A committee member may be voted off the committee by a majority of the committee at a Full Committee meeting. Notice of the agenda item must be given at least 14 days before the meeting.

#### Role & Powers:

- Conduct general club business.
  - Make new regulations.
  - Amend the Club Constitution to incorporate new regulations.
  - Discipline members.
  - Organise social events.
  - Meet from time-to-time, 3 members are required to form a quorum.
  - The STCC may co-op members on an as-required basis.
4. **Election of Committee Members:** Election shall be in accordance with the following rules:
    - Members of the STCC must be full adult members and shall be proposed and seconded by full adult members of the club.
    - Elected members will retire annually at the AGM but shall be eligible for re-election.
    - Any casual vacancy arising shall be filled by an appointment by the committee and confirmed at the next AGM.
  5. **Membership:** The following rules shall be applicable to all STCC members:
    - **Rule 1** Acceptance of membership and all renewals shall be at the complete discretion of the STCC.
    - **Rule 2** Membership categories will be decided upon by the STCC, and subject to periodical review.
    - **Rule 3** All member categories have full rights to use the club facilities.
    - **Rule 4** Membership is dependent on the satisfactory completion of the club application forms and payment of the appropriate subscription. New members should allow 5 working days for their applications to be processed and membership confirmed, at which time they may use the club facilities.
    - **Rule 5** The STCC shall have the power to revoke membership at its discretion when, in its opinion, it would not be in the interests of the sport or the club for that person to remain a member. A member shall not be expelled unless he/she is given 14 days'

written notice of the meeting of the STCC at which his/her expulsion shall be considered, along with written details of the complaint made against him/her. The member shall be given the opportunity to make written representations and/or to appear before the STCC, and at any such meeting to be accompanied by a representative or friend who may answer complaints made against the member and cross-examine any witnesses on behalf of the member. The member must not be expelled unless the STCC votes in favour of his/her expulsion.

- Rule 6 Any person ceasing to be a member forfeits all rights to and claim upon the Club, its property and its funds, and has no right to the return of any part of his/her subscription. The STCC may refund part of a resigning member's subscription if it considers it appropriate after taking into account all the circumstances.
- Rule 7 Each member (of each category of membership) agrees as a condition of membership:

- (a) To be bound by and subject to these rules and the rules and regulations of the relevant County Lawn Tennis Association (as in force from time-to-time); and
- (b) To be bound by and subject to the LTA Rules and the LTA Disciplinary Code.

Rule 7(b) confers a benefit on the LTA and, subject to the remaining provisions of this rule, is intended to be enforceable by the LTA by virtue of the Contracts (Rights of Third Parties) Act 1999. For the avoidance of doubt, the members do not intend that any term of these rules, apart from Rule 7(b), should be enforceable, by virtue of the Contracts (Rights of Third Parties) Act 1999, by any person who is not a party to these rules.

The STCC may, subject to Rule 5, terminate the membership of any person, or impose any other sanction it determines to be appropriate, in connection with the breach of any condition of membership set out in these rules.

- Rule 8 Membership is not transferrable.
6. Subscriptions: The setting of subscription levels shall be in accordance with the following general principles:
- The STCC shall have the power to fix, increase or reduce all or any subscriptions.
  - The Annual Subscription rise will be implemented on 1<sup>st</sup> April.
  - Subscriptions are to be paid annually by bank transfer, cheque or cash.
  - Failure to pay within 30 days shall render the membership void.
  - Payment of subscription shall be considered an acknowledgement of submission to the rules and regulations of the club.
7. AGM: The AGM will be managed in accordance with the following general principles:
- To be held as soon as convenient after the Annual Accounts have been finalised.
  - Members must be given at least 21 days notice in writing of the time, date and place of the AGM (on the club notice board and by e-mail).
  - Only Full Adult members may vote.
  - Standard Agenda Items:
    - (1) Approval of previous year's minutes.
    - (2) Approval of accounts.
    - (3) Playing activities report.
    - (4) Agenda items received in writing prior to the AGM.
    - (5) Election of new officers for STCC.
    - (6) AOB.

If there is only one candidate nominated to fill any particular vacancy, that candidate shall be declared elected unopposed for that vacancy. If there is more than one candidate for any particular vacancy, there shall be an election at the AGM for that position. In the event of a tie, the candidate to be elected shall be determined by the incoming Chairman. Jointly held positions are acceptable.

8. EGM: An EGM may be called whenever the Chairman deems it necessary. A notice period of 7 days is required for members.
9. Guests/Visitors: Guests/visitors are welcome up to a maximum of 3 visits per year and must be supervised by their member hosts at all times. Members are responsible for the behaviour and compliance of their guests/visitors with club rules. A payment of £5 per visit is applicable.
10. Accounts & Insurance: The following accounting and insurance principles are to be adhered to:
  - The club is a not-for-profit members club.
  - The financial year is 1<sup>st</sup> April to 31<sup>st</sup> March.
  - The club is affiliated with the LTA and covered under its insurance policy.
11. Complaints: Any complaints of whatever nature should be made in writing to a member of the STCC only after attempting to address the issue directly with the person concerned or service provider.
12. Accidents & Losses: The club is not responsible for any accident or loss to members or their guests sustained whilst upon the club premises.

## **Part 2 – FACILITIES, PLAYING RULES & COURT ETIQUETTE**

1. Court Booking: Court booking is to be via the “Membership Sticker” system on the noticeboard adjacent to the court. Block bookings will be authorised periodically by the STCC for the purposes of tournaments, “social tennis” events and the coaching of juniors.
2. General: The following general rules are applicable:
  - The rules of the LTA shall apply at all times to members and guests.
  - The club does not have an all whites rule. However, appropriate sports clothing should be worn, including tennis shoes that do not damage or mark the courts.
  - Block bookings, as detailed above, will be promulgated on the notice board from time-to-time.